



Online Meeting Tracker

Meeting Date	Length	Attendees	Topic
11/01/2022		1 JB, CL, EF	InitialMeeting
10/03/2022	1.5	JB, CL, EF, LK	Wellness Meeting Plans
28/04/2022		1 JB, CL, EF, LK	SafetyPlan
02/06/2022		1 JB, EF, LK	CoproductionBrief
21/07/2022		1 CL, EF, LK	Compassion
18/08/2022		1 CL, EF, LK	Recruitment
06/10/2022		1 JB, CL, EF, LK	InformationPack
04/11/2022		1 JB, CL, EF	InformationPack - recap

Offline Activity Tracker

Date	Actions/tasks	Length of time/ pages	Completed by:
11/02/2022	Review group agreement	2 pages	JB, CL, EF, LK
01/04/2022	Review safety plans	1 page	JB, EF, LK
01/10/2022	Review information sheets	12 pages	CL, EF, LK

Minds

NIHR

